

Position: Network Liaison and Program Manager

Springboard Atlantic is the regional commercialization network for the post-secondary institutions. Springboard is an enabler to the business and academic eco-systems, bringing them together to increase knowhow transfer and commercialization, and encourage the use of our regional R&D capacity to support new and existing ventures. Springboard partners to provide engagement that help increase business innovation and productivity through collaboration with our regional universities and colleges.

The Network Liaison and Program Manager reports to the President and CEO and is responsible for the day-to-day Member support needs of the Springboard Network. This includes serving as a contact person for Member inquiries, effective management of the Network programs and initiatives, and aggregating reports from quarterly activities and success stories.

Key Responsibilities:

- Direct management of the Innovation Mobilization and I-USRA/IRAP programs.
- Provide support & direction to Members with minimal supervision.
- Ensure that new initiatives and programs are carried out effectively.
- Work directly with network members and central staff, in particular the Finance and Metrics Officer, to manage/compare baseline metrics, and to track, analyze and report on performance-related activities and outcomes including: AIF impacts, IM Program outcomes, Member successes, and Central Office metrics.
- Support marketing and communications: Help promote Springboard Member capabilities & successes to wider external (industry and community) audiences.
- Assist Members in meeting immediate and long-term objectives and performance metrics.
- Initiate and participate in Springboard advocacy.
- Assist in improving operational policies, best practices and procedures.

NOTE: Candidate must be willing and able to travel.

Qualifications: The successful candidate will have an advanced degree with at least ten years of program management, community engagement and/or commercialization/knowledge transfer experience (or an equivalent combination of training and experience). The candidate must be highly-motivated to work in a small, dynamic team environment. Excellent interpersonal skills and the ability to work effectively, one-on-one and with groups, with researchers and business people is required. Presentation skills and the ability to address large audiences also required. Bilingual in French is a key asset.

Salary Range: \$55,000 - \$80,000 per annum.

This is a term position until March 31, 2017, subject to renewal.

Springboard offers additional compensation through Dalhousie University.

Start date, based on candidate availability, will be October 1st, 2014.

Please submit your resume and cover letter by close of business September 17th, 2014:

By Mail:

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